

# ePro DeptID Holder Information Sheet

**Name:**

**Department:**

**Office Location (Bldg Name & Room Number):**

**Phone:**

**Fax:**

**GroupWise e-mail address:**

**EUID** (Available at <https://ams.unt.edu/whatsmveuid.php>):

**EMPL ID** (Available on Paycheck stub):

**Base Account**

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(Available on paycheck stub under Empl ID)

**Note: DeptID holders must attend ePro Approvers Training.**

**Only one deptID holder is allowed per deptID.**

**Pertains to only benefits eligible, regular employees.**